

IPEDS 2004-05 Data Collection Changes and Clarifications

Changes for 2004-05

Institutional Characteristics:

- Part A, the collection of the institution's mission statement becomes mandatory in Fall 2004
- Part B, item on formally organized programs that do not lead to a formal award will be deleted
- Part C, question on ACT and SAT scores (tentative change) - NCES proposes to eliminate the qualification that test scores be reported only if 60 percent or more incoming students submit scores; scores should be reported for all students, regardless of how many submit scores.*
- Part D, NCES will add a radio button to determine if part-time first-professional students are enrolled
- Part D, for those institutions that report "by program," NCES will eliminate the question on programs of at least 300 contact or clock hours
- Part E, which pertains to new institutions, the question about providing postsecondary instruction for at least 2 consecutive years will be deleted

Completions:

- The use of CIP:2000 is optional this year and will be mandatory next year. Institutions should be aware that the pre-loaded information (CIP codes and titles) will utilize CIP:2000.

Salaries:

- This component will be mandatory for degree-granting institutions only. Institutions that offer only certificates above the baccalaureate level will no longer be required to respond.
- Part B - fringe benefit information for restricted housing and tuition plans - data for 9/10-month faculty and 11/12-month faculty will be collected separately.

Fall Staff:

- This is an optional year for reporting Fall Staff data
- Part E - Summary of Total Employees will display prior year data to aid editing and comparisons

Enrollment:

- Part A - 4-year institutions will be required to report data for the 9 selected fields of study as required by the Office for Civil Rights; CIP:2000 will be used to define these programs
- Part B - the collection of age data is optional this year
- Part C - the collection of residence data is mandatory this year; (Tentative: NCES may restrict the collection of these data to 4-year and 2-year institutions only and thus eliminate the requirement for less than 2-year institutions)*
- Tentative: NCES may restrict the collection of Part D (Total Entering Class) to those institutions that calculate graduation rates based on a fall cohort; those using a full 12-month period may not be required to respond to this item*
- Part F - modify the collection of Instructional Activity to accommodate institutions that measure courses in terms of "units"
- Part G - retention rate data are now mandatory
- Caveats boxes will be added to Parts D, F and G

Finance:

- This is the final phase-in year for GASB 34/35; all GASB institutions must now use the new reporting standards
- Reporting endowment assets (market value at the beginning and end of year) is now mandatory for public and not-for-profit institutions (Spring 2005 collection)

Graduation Rates:

- 4-year institutions should report on a 1998 cohort; less than 4-year institutions should report on a 2001 cohort
- Allowable exclusions are expanded to include students called to active duty

Clarifications to screens and instructions for 2004-05***Institutional Characteristics***

- Part B - NCES will add the credit hour equivalents to the award level descriptions for certificates below the baccalaureate level
- Part C - Instructions will clarify that institutions should NOT convert test scores from one to another (SAT/ACT)

- Part D - Questions on housing and board will be modified to use "offer" rather than "provide"; "on-campus housing" will be changed to "institutionally-controlled housing both on and off campus" and "dormitory" will be changed to "housing" in Question D5
- Also Part D - data on Price of attendance will allow for reporting a comprehensive fee (if institutions are unable to report data separately)

Winter (Human Resources) surveys:

- Instructions will clarify that undergraduates are not to be included as employees

Enrollment

- Part D - Total Entering Class - instructions for who to include will be clarified
- Part F - Instructional Activity - NCES will add the definition of contact hour activity to the survey screen; clarify that each program/student should be reported using only one method (either credit hours or contact hours); clarify that activity should include all credit or contact hours attempted by students; and clarify that first-professional student activity is not included in this part
- Part G - Retention rates - NCES will clarify the definition of who to include for program reporters (those who use a full 12-month cohort for calculating graduation rates), thus defining fall as a specific period (August 1 through October 31); clarify that students to be included in the numerator of the rate calculation include those who "re-enrolled or *are still enrolled* "; and for 4-year institutions, clarify that the bachelor's-degree seeking cohort should include students whose intent was not known upon entry to the institution

Student Financial Aid:

- Clarify that Perkins Loans should be included when reporting loans to students

* NCES will provide direction on this by July 31, 2004, when the final version of the surveys are posted to the IPEDS website; see <http://nces.ed.gov/ipeds/webbase.asp>